

TRAIL CREW TREK FOREMAN

POSITION DESCRIPTION

Reports to: Associate Director of Conservation for Environmental Education, Conservation Program Director

Dates: May 20 (firm) – August 22 (slightly flexible)

POSITION CONCEPT

Trail Crew Trek Foremen lead Philmont’s Trail Crew Trek sessions. This 14-day backcountry program serves youth 16-20 years old. It is intended to prepare young people to design and implement conservation projects in their home communities. Seven days of the trek are spent at a trail worksite developing conservation work and crew leadership skills. Seven days are spent trekking through Philmont’s backcountry, visiting other project sites.

PHILMONT REQUIREMENTS

- Be over 21 years of age
- Ability to hike up to 12 miles a day over rugged, mountainous terrain while carrying a 60 pound backpack.
- Be prepared for strenuous workdays that include hiking and working on rough terrain, in all weather conditions, for 9-12 hours.
- Be prepared to spend up to 15 consecutive nights in undeveloped backcountry campsites.
- Meet the BSA height/weight requirements for high-adventure activities.
- Provide a completed Annual Health and Medical Record upon arrival at Philmont.
- Exemplify the rules, regulations, policies, and procedures described in the Philmont Staff Guidebook and presented during staff training.
- Maintain a clean and approachable look, adhering to the standards for personal appearance described in the Philmont Staff Guidebook.
- Maintain a friendly, helpful, and respectful attitude while providing extraordinary customer service to Philmont’s participants, visitors, and employees.
- Become familiar with all materials supplied prior to the camping season.
- Become familiar with all pertinent Philmont policies and procedures.

DESIRED EXPERIENCE

TCT Foremen require previous experience in trail construction and group leadership. They should be confident managing remote worksites with a minimum amount of supervision. TCT Foremen typically have two or more seasons of experience in the Conservation Department, usually as members of the Camper Conservation, Work Crew, or Environmental Education programs. Experience in other Philmont departments or outside groups is desirable.

DUTIES & RESPONSIBILITIES

- Establish yourself as a leader within the Environmental Education Program, the Conservation Department, and Philmont Scout Ranch by setting an appropriate example for other staff and participants.
- Be constantly alert to the welfare and safety of scouts, advisors, coworkers, and any other visitors to the ranch. Demonstrate good situational awareness.
- Be an active participant during Conservation Training. Remain engaged, ask questions, and volunteer to help as needed.
- Be an active and contributing member of Environmental Educator training in Leave No Trace ethics, other outdoor ethics, place-based educator techniques and lesson planning.
- Serve with a partner as an adult leader for Trail Crew Trek. This includes itinerary planning, logistical needs for buses and food, and resource drops for teaching lessons. All responsibility for trek planning and readiness is with Instructors assigned to each session. From the time crew youth are present in base camp to the time they check out and depart, Foremen will be adult leadership and know whereabouts of crew youth at all times.
- Build and maintain positive relationships for the STEM program with all Philmont staff, particularly backcountry and Rangers; encourage constructive feedback through frequent conversation, visits to staffed camps and follow through with EE Leadership about each project undertaken.
- Enthusiastically carry out the mission of Philmont Scout Ranch by completing other duties as assigned by any member of the Conservation Leadership Team or other Philmont Managers.

TRAINING OPPORTUNITIES

TCT Foremen complete an eight-day specialized training in the policies and practices of Philmont Scout Ranch, the Conservation Department and the Environmental Education Program. Topics include crew leadership, group discussion facilitation, trek planning, and program implementation. TCT Foreman also complete eight days of Conservation Department Training. Opportunities may arise throughout the summer for training in chainsaw operation, rigging, retaining wall construction, or other advanced skills.

ADDITIONAL INFORMATION

Philmont Scout Ranch: <http://philmontscoutranch.org/philmont.aspx>

Seasonal Employment Opportunities: <http://www.philmontscoutranch.org/Jobs.aspx>

Individual Treks: <http://www.philmontscoutranch.org/Camping/IndividualPrograms.aspx>

Conservation: <http://www.philmontscoutranch.org/Resources/Conservation.aspx>

For questions about this position and other conservation job opportunities, contact:

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