

**WRANGLER
POSITION DESCRIPTION****POSITION CONCEPT**

The Wrangler is responsible to the Horseman for the success of the horse program, and for caring of the horse string, equipment, facilities and the horseback ride of your assigned camp or cavalcade.

PHILMONT REQUIREMENTS

- Provide and maintain a cheerful, helpful, and efficient service to all Philmont guests. Insure that all participants have an enjoyable experience. When possible, solve their needs and concerns, when not possible, steer them to someone who can.
- Carry out the prescribed policies and procedures of the Philmont Scout Ranch as outlined in the Staff Guidebook and during staff training.
- Present oneself to every participant and guest clean, sharp appearing and correctly uniformed as described in the Staff Guidebook.
- Become familiar with all materials supplied prior to the camping season.
- Become familiar with all pertinent Philmont policies and procedures.
- Must be 18 years of age by time of employment.

SPECIFIC JOB REQUIREMENTS

- Be able to mount, saddle, and ride horseback unassisted.
- Be able to meet the requirements for riding horses as indicated in the Guidebook to Adventure under Horse Rides.
- Work closely with the Horseman and/or Camp Director to become familiar with the horseback ride program procedures and policies and camp operation
- Help prepare equipment and horses for the summer program
- Be prepared to begin operating the horseback ride program by the date the first campers arrive.
- Learn all facets of the horse ride program
- Be able to shoe horses or be willing to learn.
- Be familiar with and follow the procedures and policies in the Horse Department Manual
- Learn and be familiar with horse and burro packing skills and be prepared to instruct others.

PRINCIPLE RESPONSIBILITIES

- Be part of the Camp team to which you are assigned by willingly and cheerfully assist with the entire camp work load.
- Be part of the Philmont team by cooperating with other staff and directors to offer an outstanding experience to everyone who comes to Philmont, and by willingly and cheerfully perform tasks beyond the immediate scope of the horseback ride program when requested by the Camp Director or Horseman.
- Cooperate and work with the Horseman and fellow Wranglers and others assigned to the horse program to provide a smooth working system for the program.
- Submit a completed Philmont Health and Medical Form, meet the Height/Weight Requirements for backcountry participation.
- Be able to lift and handle materials and equipment up to 70 pounds.
- Must attend a Philmont Drivers Training and be able to secure a Philmont Driving permit.

DAILY OPERATIONS

- Maintain a clean, neat and efficient working area and living quarters.
- Cooperate fully with the Horseman for the successful operation of the horse string assigned to your camp or cavalcade and follow instructions implicitly in all things pertaining to horses, burros, equipment and facilities.
- Provide excellent customer service at all times.
- Make certain that all livestock assigned to you are properly cared for and that before any animal is used, it is in good condition and fit to be on the trail. See that proper care is taken of saddles, equipment and facilities assigned to you and that necessary repairs are made immediately.
- Make certain that all periods of instruction and all rides are conducted and organized and on time; that proper step for safety of riders and mounts are followed carefully.
- See that all horses are properly shod.
- Keep the Horseman and Camp Director informed of your whereabouts at all times, leaving camp only with permission and returning at agreed times.
- Philmont will furnish chaps, saddle and shoeing tools to each Wrangler. There will be charged out to each individual and must be returned or paid for at the close of the season.
- Assist with other staff duties as assigned.